

# **IMI Global Age & Source Verification Calving Group Enrollment Packet**



## **Three Simple Steps:**

1. Complete this Age & Source Application
2. Send in copies of your Calving Records, Head Count Support Documentation & Payment
3. Visit with an IMI Representative on the phone

**Contact Melissa at  
866-395-5883  
with Questions**

**IMI Global, Inc.**

221 N. Wilcox St, STE A • Castle Rock, CO 80104

Phone: 866-395-5883 • Fax: 877-258-4535 • [info@imiglobal.com](mailto:info@imiglobal.com) • [www.imiglobal.com](http://www.imiglobal.com)



**Complete this packet to ensure accurate Source & Age information is available for evaluation. This information will be verified by an IMI Global desk auditor during your phone evaluation.**

**Please make note that our normal turn around is 10-15 business days. This does not include the shipping of your tags. If you need your order processed in a shorter time frame, you must submit a RUSH application.**

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**AGE/CALVING RECORDS THAT MUST BE PROVIDED FOR REVIEW:**

Assigning an arbitrary date of birth based on production practices is not an acceptable method for age verification. As a result, you **must send in photocopies or the original/electronic versions of your Calving Records to IMI for review.**

**To verify your calves, IMI must receive the following information:**

- 1. The completed Source & Age Verification application (i.e. this packet)**
- 2. Copies of your Calving Records**
  - a. Acceptable Calving Records Include:** Red Book, Calendar (where other ranch-related events are), Journal Entries, Computerized Calving Records, etc.
- 3. Head Count Support**
  - a.** If you keep **Individual Calving Records** (you have record of when each calf is born) and submit all of those records, they will also suffice for head count support
    - a.** If you do not pull your bulls out and/or you calve all year, you *must maintain individual calving records tied to individual animal identification.*
    - b.** If you have *multiple calving windows*, or you want to *divide an extended calving window* into multiple calving groups, then you must have a unique method of identification for each individual calving group (ie. different brand, ear tag, etc.)
  - b.** If you keep **Group Calving Records** (you have a records of a first calf born date and a defined calving season), you will need additional documentation to support head count
  - c. Documentation to Support Head Count could be:** Cow Inventory Records, Preg-Check Records, Brand Inspection Papers, Branding/Working/Pasture Tallies, etc.
- 4. Signed Contract (Page 6 of 6) and Payment Information**

<p><b>IMPORTANT: You must maintain a copy of all records submitted to IMI for a minimum of 3 years. IMI and/or the USDA may visit your location(s) to verify IMI's Process Verified Program activities, during which these records may be reviewed.</b></p>
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**HEREFORD VERIFIED SUPPLIER PROFILE:** Date: \_\_\_\_\_

Producer Contact/Name: \_\_\_\_\_

Ranch/Farm Name: \_\_\_\_\_

IMI Producer # (not required): \_\_\_\_\_ Premises ID # (not required): \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

UPS Shipping Address (if different than above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_


An IMI Global desk auditor will be contacting you by phone within 10-15 business days of submitting your Source & Age verification application. This will take approximately 15 minutes. However, more than one phone call may be necessary to complete your assessment. Additional records may also be requested for review in order to finalize your verification.

**PAYMENT INFORMATION:**

Please keep in mind that regular audits are processed within 10-15 business days, which does not include your tag order. RUSH orders are a rush of your audit, not of the tag order. RUSH pricing is a total cost, not added on to the regular cost of verification. Additional fees/charges that may apply are listed on page 5 of 5.

**Services Requested:**

- Regular Processing** (10-15 business days) \$225
  - Priority Processing** (5 business days): \$350
  - Same-Day Processing** (24 hrs): \$500
- RUSHES – rush turn around time cannot be guaranteed if the necessary records are not provided**

<input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	3-digit security code 
CREDIT CARD #: _____	
EXPIRATION DATE: _____	
SECURITY CODE (see example): _____	
CARD HOLDER SIGNATURE: _____	

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**CALVING GROUP INFORMATION:**

IMI can verify all calves from an entire calving season, and/or groups within that calving season. If verifying groups of cattle with a different date of birth for each group, then each group must have a separate first date of birth known and recorded and be identified differently (ie. different brand, ear tags, etc.). *Birth dates must be in MM-DD-YY format.*

**Group Season (ie. Spring, Fall):** \_\_\_\_\_ **Year:** \_\_\_\_\_

**Calving Date Range:** \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

**Sex (check all that apply):**  Steers  Heifers  Bulls

**Number of Head to Verify:** \_\_\_\_\_ **Breed(s):** \_\_\_\_\_

<b>Ranch and/or EID Tags</b> (color, number, ear, ID, etc.)	<b>Brand</b> (draw and show location)	<b>Marketing Method:</b> (Video, ranch-direct, sale barn, other)	<b>Location Cattle are Shipping to:</b> (if known)
		<b>BE SPECIFIC</b>	

**Group Movement Information:**

**Have the calves ever left the ranch of origin?** YES NO

If YES, where did they move to? \_\_\_\_\_

**Where are the calves now? (if different from above):** \_\_\_\_\_

**If sold, did the calves move through a Sale Barn?** YES NO

**Basic Herd Information:**

**Total # of Cows:** \_\_\_\_\_

**Total # of Purchased Pairs:** \_\_\_\_\_

**Total # of Purchased Calves/Stockers:** \_\_\_\_\_

**IF MORE THAN ONE GROUP IS TO BE VERIFIED, PLEASE COPY THIS PAGE TO SUBMIT ADDITIONAL GROUPS.**

**SUBMIT THIS PAGE**



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**Cattle Identification:**

**Cattle must be uniquely identified.** Acceptable identification methods include: visual and electronic tags, brands, tattoos, etc. when cattle move ranch-direct to a location approved to handle Source & Age verified cattle. **Electronic Identification (EID) tags are required** in the following instances:

1. If you intend to represent cattle as Source & Age Verified at a sale barn or video sale
2. If the cattle are moving to a location NOT approved to handle Source & Age Verified cattle
3. If you do not know the cattle destination or how you plan to market them

Tags must be applied at the ranch *before* cattle are shipped. If existing EID tags have been applied, IMI must receive an electronic copy of the tag list. (NOTE: a \$.25/tag fee will apply in this instance)


*IF YOU INTEND TO PURCHASE TAGS, PLEASE COMPLETE THE INFORMATION BELOW:*

**Tag Order Information (if different than Profile Page):**


Party Responsible for Payment: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Billing Address (if different than profile): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 UPS/FedEx Shipping Address (if different than profile): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Tag Order:** I would like to order:

 **IMI Allflex EID (FDX) \$2.00**  
**Quantity:** \_\_\_\_\_

 **IMI Allflex EID (HDX) \$2.25**  
**Quantity:** \_\_\_\_\_

 **IMI Applicator \$20.00**  
**Quantity:** \_\_\_\_\_

 **Extra Allflex Applicator Pins: \$2.08**  
**Quantity:** \_\_\_\_\_



**IMI Allflex COMBO SET \$3.25**  
**Quantity:** \_\_\_\_\_  
*Visual Tag & EID*



**IMI Allflex 840 EID \$2.00**  
**Quantity:** \_\_\_\_\_  
*Premises ID Required*



**Extra Allflex Tag Backs: \$.35**  
**Quantity:** \_\_\_\_\_

**Tags Needed-By (mm/dd/yy):**  
 \_\_\_\_\_

**Tag Shipping Costs:**

1-200 Tags	201-400 Tags	401-750 Tags	750+ Tags
Ground: \$16	Ground: \$18	Ground: \$28	Ground: \$32.50
2 <sup>nd</sup> Day Air: \$25	2 <sup>nd</sup> Day Air: \$45	2 <sup>nd</sup> Day Air: \$90	2 <sup>nd</sup> Day Air: Call
Next Day Air: \$75	Next Day Air: \$115	Next Day Air: Call	Next Day Air: Call

**SUBMIT THIS PAGE**



### IMI GLOBAL SOURCE AND AGE VERIFICATION PROGRAM CONTRACT

The undersigned cattle producer (“Producer”) hereby engages IMI Global, Inc. (“IMI”) to provide the verification services identified below on the terms and conditions set forth herein. The specific program requirements are described in the attached Source and Age Application (“KIT100”), the contents of which are incorporated herein and made a part of this Contract by this reference. Any reference herein to the Contract shall specifically include KIT100.

#### IMI VERIFICATION SERVICES:

IMI will conduct a Source and Age audit to determine if Producer’s identified Calving Group(s) meet the USDA’s Process Verified Standard, as such standard may be amended from time to time. IMI will conduct an off-site records review and phone audit to determine compliance. If verified, Producer will receive a certificate of approval and will be listed on IMI’s Approved Supplier List identifying specific claims which have been verified for Producer.

#### FEES (All applicable fees must be paid in advance. IMI accepts VISA/MC/DISCOVER/AMEX): Verification Services for Initial Calving Group

Basic Source & Age Verification Audit Fee: .....\$225 -OR-  
Source & Age Back Verification Audit Fee (if calves have moved from original source of origin):.....\$275

#### Additional Fees that may apply (only if required due to Producer’s individual circumstances)

RUSH Audit Fees (Required if verification is needed in less than 15 business days from IMI’s receipt of contract, completed application and required records).

Priority Rush (5 business days).....\$350  
Overnight Rush (24 hours).....\$500

#### Additional Calving Groups:

Within the Same Audit:.....\$25  
Within the Same Calendar Year:.....\$100

Certificate Change Fee (based upon Producer--requested changes to non-substantive information):.....\$25

Additional Certificate Fee:.....\$25

Tag Allocation Fee (for non-IMI tags) .....\$.25/tag

**ATTENTION: IMI does not guarantee verification of your claims. All audit fees are non-refundable once an audit has been conducted regardless of the result of the audit.**

#### TERMS AND CONDITIONS:

- IMI reserves the right to withhold approval and/or de-list a Producer who was previously approved if IMI reasonably believes that records, documentation or other information provided by Producer are or were falsified.
- IMI also reserves the right to de-list any previously-approved Producer upon IMI’s reasonable determination that such prior approval should not have been granted for any reason.
- This Contract is governed by and shall be interpreted in accordance with the laws of the State of Colorado. Producer agrees that the courts of the Douglas County, Colorado shall have exclusive jurisdiction over any action arising hereunder.
- LIMITATION OF LIABILITY: IMI SHALL NOT BE LIABLE TO PRODUCER FOR ANY DIRECT OR OTHER DAMAGES IN EXCESS OF THE AMOUNTS PAID BY PRODUCER UNDER THIS CONTRACT INCLUDING ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES ARISING OUT OF OR RELATING TO THIS AGREEMENT.
- Producer shall indemnify and hold IMI harmless for any claims, investigations, complaints, damages, liability costs, suits, or obligations, including reasonable attorney’s fees (the “Claims”) to which IMI may be subject as a consequence of any action or omission by Producer in connection with this Contract, except to the extent that such Claims arise out of or result from IMI’s gross negligence or willful misconduct.
- Producer hereby consents to and grants IMI a limited right and license to list Producer on IMI’s Approved Supplier List and in certain mandatory disclosures to federal and state governmental agencies and authorities.
- Producer acknowledges that IMI is subject to audit by USDA’s Agriculture Marketing Service and understands that IMI may be required to provide information relating to Producer to such agency and that the USDA may require Producer to permit it to visit Producer’s location pursuant to any such audit of IMI.
- Except as otherwise set forth herein, Producer and IMI agree to keep all information disclosed hereunder and the terms and conditions of this Contract confidential.
- Producer acknowledges and agrees that it must retain all records submitted to IMI hereunder for a minimum of three (3) years.

**The undersigned Producer affirms the records and documentation which he/she has submitted to IMI are true and accurate and that he/she has read, understands, and accepts the terms and conditions of this Contract:**

\_\_\_\_\_  
Printed Name (PRODUCER)

\_\_\_\_\_  
Signature (PRODUCER)

\_\_\_\_\_  
Date